

ROCKFORD CORPORATION

Rockford Corporation, a Tempe based designer, manufacturer and distributor of high performance audio systems for the mobile audio aftermarket and OEM market, is currently looking for an intern to join our accounting department. We are looking for a minimum of 20 hours per week. We are looking for a team player with a positive attitude to assist with reporting, reconciliations, data entry, and light administrative responsibilities.

JOB TITLE: **Accounting Intern**

EDUCATION:

Prefer a Sophomore or Junior majoring in Accounting.

JOB SUMMARY:

Team player with a positive attitude. Assists with GL, A/R, A/P, data entry and light administrative responsibilities.

JOB FUNCTIONS:

- Assist in monthly close, journal entries, and reconciliations.
- Accounts Receivable and Account Payable processing
- Prepare various Accounting reports.
- Maintain Accounting Files
- Perform other Accounting / Administrative duties as needed.

JOB QUALIFICATIONS:

- Sophomore or Junior in college with an accounting background.
- Intermediate skills in Excel and Word.
- Oracle skills a plus.
- Good communication skills in all forms.
- Must be tactful, professional, and discreet with confidential information.

Interested applicants should send their resume and cover letter to jobs@rockfordcorp.com