

# ROCKFORD CORPORATION

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Rockford Fosgate, a high performance car audio company is looking to add to our Supply Chain Team. This is an important and challenging position and we are looking for an individual that is highly motivated to assist and support the purchasing, and business planning departments on various activities.

## **JOB TITLE: Purchasing Intern**

The Purchasing intern will be responsible for assisting Purchasing team in meeting both departmental and corporate objectives. This individual will have the opportunity to become an instrumental part of the daily supply chain activities, including reporting, analytics, purchase order creation and maintenance, pricing negotiations, and supplier management.

## **SUMMARY OF KEY RESPONSIBILITIES:**

- Assist/Support Purchasing department with daily tasks.
- Access and navigate Oracle Supply Chain Planning, Purchasing, and i-Supplier Portal applications
- Participate in weekly supply planning meetings.
- Assist with international supplier communications.
- Interface with the suppliers on delivery and pricing targets.
- Perform data collection, spreadsheet creation, and data analysis.
- Assist business planning team with various forecasting and analysis as needed.

## **QUALIFICATIONS:**

- Undergraduate or graduate business student with/or pursuing major in Supply Chain Management.
- Solid analytical skills.
- Self-motivated.
- Ability to effectively communicate to all levels of the organization.
- Willingness to work in a team environment.
- Handle multiple activities simultaneously.
- Ensure accurate and timely completion of tasks.
- Oracle supply chain applications experience a huge plus
- Proficient user of Microsoft Office Tools: Excel, PowerPoint, and Word.
- Local candidate to work minimum of 25 hours a week
- Minimum 3.0 GPA

Interested applicants send resume and cover letter to [jobs@rockfordcorp.com](mailto:jobs@rockfordcorp.com)